Catholic Charities Diocese of Nashville is seeking candidates for one full time Program Specialist in the area of Mental Health in our County Expansion/Tennessee Serves Neighbors Program. This program is funded through the Tennessee Department of Human Services from a surplus of TANF dollars. The position will be based in and will cover Bedford County. This is a full-time position, working 37.5 hours per week from 8:00am-4:30pm Monday through Friday, with some flexibility required.

This position will provide office-based therapy and support services to low-income clients and families. The primary function of this position will be providing trauma informed individual, group, and family counseling by formulating and implementing treatment plans for each client.

**Education/Experience:**

- Clinical Master’s Degree in Social Work or related field.
- Clinical License (LCSW, LPC, LMFT) preferred.
- 2+ years of experience in trauma-informed service to individuals and families.
- Knowledge and experience interfacing with schools, state government, etc. preferred.

**Other Skills or Requirements:**

- Ability to work well within a team context with minimal direction.
- Good computer skills including working knowledge of Microsoft Office software and other database reporting systems.
- Clean criminal background screening.
- Good organizational skills and ability to maintain paperwork in a timely manner
- Ability to maintain confidential information.
- Ability to work effectively and cooperatively with co-workers and the public
- Strong written and verbal communication skills.
- Ability to be flexible and adaptable to programming changes.
- Strong client engagement and assessment skills.
- Ability to utilize various methods while meeting the needs of vulnerable populations.

Competitive salary with excellent benefits package. Please e-mail resume to: Melissa Lowe at mlowe@cctenn.org.

*Catholic Charities of Tennessee, Inc. is an equal opportunity employer. All applicants with disabilities will not be discriminated against because of their disability. EEO/VEVRAA prohibits discrimination of protected veterans under Section 503.*